

5:40 p.m., OATH OF OFFICE  
5:45 P.M., STUDY SESSION  
6:30 p.m., CLOSED SESSION  
7:00 p.m., REGULAR SESSION

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
1301 E. Orangethorpe Avenue  
Placentia, CA

Agenda  
Regular Meeting  
Board of Education

5:40 p.m., Tuesday, December 9, 2014  
District Educational Center  
1301 E. Orangethorpe Avenue  
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District, called by Mrs. Carrie Buck, President, in accordance with Government Code Sections 54950, et. seq., and Education Code Sections 35140, et seq., is to be held at 5:40 p.m., Tuesday, December 9, 2014 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia.

Call to Order \_\_\_\_\_ Time: \_\_\_\_\_

*All documents related to the open session agenda which are provided to all or a majority of the members of the Board of Education are available for public inspection 72 hours prior to the regularly-scheduled Board meeting by contacting the Superintendent's Office at the above-referenced address.*

### **OATH OF OFFICE**

Issue Oath of Office to Mrs. Carrie Buck and Mrs. Karin Freeman, elected members of the Placentia-Yorba Linda Unified School District Board of Education.

### **STUDY SESSION**

College and Career Readiness

### **CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at \_\_\_\_\_p.m.

### **Page(s)**

- |    |   |       |
|----|---|-------|
| 1. | Public Employment per Personnel Report  | 41-51 |
| 2. | Public Employment Appointment<br>Title: Administrator, Student Services   |       |
| 3. | Public Employment Discipline/Dismissal/Release  |       |
| 4. | Conference with labor negotiators Doug Domene, Superintendent; Kevin Lee, Assistant Superintendent, Personnel Services; Jayne Christakos, Assistant Superintendent, Business Services |       |
|    | a. CSEA   |       |
|    | b. APLE   |       |

**CLOSED SESSION, Continued**

5. Claims
  - a. General Liability Claim Number 1888274JS
  - b. General Liability Claim Number 1893621JS
6. Expungement of expulsion records pursuant to Education Code 48977(e)  
Expulsion Case No. 1409C

**REGULAR SESSION**

Reconvene to Regular Session at \_\_\_\_\_ p.m.

**PLEDGE OF ALLEGIANCE** – Eric Padget**ROLL CALL**

|                  |       |
|------------------|-------|
| Members Present  | _____ |
| Members Absent   | _____ |
| Late Arrivals    | _____ |
| Early Departures | _____ |

**APPROVAL OF AGENDA**

Approve the December 9, 2014 Board of Education agenda as recommended by the Superintendent.

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**ORGANIZATION OF BOARD MEMBER POSITIONS**

1. Elect \_\_\_\_\_ as President of the Board of Education for the period December 9, 2014 through December 15, 2015.

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

2. Elect \_\_\_\_\_ as Vice President of the Board of Education for the period December 9, 2014 through December 15, 2015.

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

3. Elect \_\_\_\_\_ as Clerk of the Board of Education for the period December 9, 2014 through December 15, 2015.

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**PUBLIC COMMENT ANNOUNCEMENT**

Those audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a public comment form and turn it in prior to the Board holding Public Comment. The Board's bylaws do not allow forms to be submitted once the presiding officer has called for Public Comment. Forms are available at the staff desk. A maximum of thirty (30) minutes is set aside for public comment at each meeting; speakers are allowed a maximum of five minutes to address the Board in English and/or in their primary language on any item(s) within the Board's jurisdiction. When translation is requested, up to five additional minutes will be provided for English translation. Persons with a disability who require a disability-related modification or accommodation, including auxiliary aids, in order to participate in a meeting, and persons who need translation assistance or services, may request such modification, accommodation, or services from the PYLUSD District Office at (714) 985-8400 or by fax at (714) 993-4875. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements.

**MINUTES**

It is the recommendation of the Superintendent of Schools that the Board of Education approve the minutes of the Regular Meeting of November 18, 2014.

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**RECOGNITIONS/PRESENTATIONS** – An opportunity to honor students, employees, and community members for outstanding achievement. Information regarding district events is also available at each meeting.

You Are the Advantage Award – Yorba Linda Sunrise Rotary

**PUBLIC COMMENT** – An opportunity for the public to provide input to the Board of Education. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered by indicating such on the Request for Public Comment form. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

**STUDENT BOARD REPORT** – An opportunity for the student board representative to provide a report of activities and events occurring at the district's high schools.

**SUPERINTENDENT'S REPORT** – An opportunity for the Superintendent to share matters of special interest or importance which are not on the Board agenda and/or special presentations of district programs or activities.

**CONSENT CALENDAR**

Actions proposed for Consent Calendar (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Calendar items are voted on at one time, although any such item can be considered separately at a Board member's request, in which event it will be acted upon subsequent to action on the Consent Calendar. The purchase order master list, warrant registers, and contracts considered at this meeting are available to the Board under separate cover.

1. Approve/ratify purchase orders in the following amounts: **(2014/2015)** – General Fund (01), \$1,194,052.81; Child Development Fund (12), \$8,635.29; Cafeteria Fund (13), \$27,811.44; Capital Facilities Fund (25), \$72,029.90; School Facilities Fund Prop 47 Fund (39), \$52,819.27; Insurance Workers Comp. Fund (68), \$252.76; Insurance Health & Welfare Fund (69), \$6,500.00; Insurance Property Loss Fund (70), \$10,057.67; Community Facilities Distr. #1 Fund (91), \$10,930.59 1
2. Approve warrant listings in the following amounts: Warrant Registers #133701 through 141212 and #540113 through 542113; current year expenditures (November 2, 2014 through November 29, 2014) \$5,050,732.78; total prior year expenditures, \$114,131.82 (2013-2014); payroll registers 4B, \$3,846,365.71 2
3. Declare the property surplus, approve disposal of the items by public auction, and dispose of any items not acceptable for auction by the most economical means. 5
4. Approve contractor(s) for Open Field Service Agreement(s). 6
5. Approve Independent Contractor Agreements – Maintenance and Facilities – as listed in accordance with Board Policy No. 4124, Retention of Consultants. 7
6. Approve extension of time to the listed contracts. 8
7. Approve Amendment No. 2 to renew the License Agreement with Seco Electric for storage and office space located at 4999 Casa Loma Avenue, Yorba Linda, CA 92886 for the license period January 1, 2015 to December 31, 2015. 10
8. Approve Amendment No. 2 to the License Agreement with San Diego County Office of Education to reimburse district for cost of improvements for the state preschool programs offered at Rio Vista and Ruby Drive Elementary Schools. 11
9. Approve district membership in California Association of School Business Officials (CASBO) commencing January 1, 2015 through December 31, 2015. 12
10. Approve/ratify Independent Contractor Agreements – Educational Services - as listed in accordance with Board Policy No. 4124, Retention of Consultants. 13
11. Approve waivers requested by parents of students on the attached list who have met the CAHSEE requirement in the indicated area. 16

**CONSENT CALENDAR, Continued**

12. Approve Single Plan for Student Achievement for Bernardo Yorba Middle, Brookhaven, Bryant Ranch, El Camino Real High, El Dorado High, Esperanza High, Fairmont, Glenknoll, Glenview, Golden, Kraemer Middle, La Entrada, Lakeview, Linda Vista, Mabel Paine, Melrose, Morse, Parkview, Rio Vista, Rose Drive, Ruby Drive, Sierra Vista, Topaz, Travis Ranch, Tuffree Middle, Tynes, Valadez Academy, Valencia High, Van Buren, Wagner, Woodsboro, Yorba Linda High, and Yorba Linda Middle schools. 19
13. Approve school-sponsored field trips as listed in accordance with Board Policy No. 6153, School-Sponsored Trips. 21
14. Accept gifts as listed, such action being in compliance with Education Code Section 41032, and direct the Superintendent to send letter of appreciation. 39
15. Approve Classified Personnel Report. 41
16. Approve Certificated Personnel Report. 46

Approve the above listed recommendations.

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**GENERAL FUNCTIONS**

1. Review Board Bylaw 9230, *Compensation of Board Members*. 52

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

2. Adopt the 2015 Board of Education Meeting Schedule. 56

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

3. Elect \_\_\_\_\_ as the district's representative to the Orange County School Boards Association Political Action Group Effort (PAGE); elect \_\_\_\_\_ as the alternate.

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

4. Elect \_\_\_\_\_ as the district's nominating representative to the Orange County Committee on School District Organization; elect \_\_\_\_\_ as the alternate.

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**GENERAL FUNCTIONS, Continued**

5. Nominate \_\_\_\_\_ to serve as a representative on the California School Boards Association Delegate Assembly, Region 15, from April 1, 2015 – March 31, 2017.
- Action \_\_\_\_\_ Motion \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_
6. Adopt revised Board Policy 1120, *Governing Board Meetings*, second reading. 58
- Action \_\_\_\_\_ Motion \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_
7. Adopt revised Board Policy 1160.1/7142, *School District Elections*, and change the title to read, *Political Processes*, second reading. 61
- Action \_\_\_\_\_ Motion \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_
8. Adopt revised Board Policy 1260, *Educational Foundation*, second reading. 66
- Action \_\_\_\_\_ Motion \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_
9. Adopt revised Board Policy 4142, *Salary Warrants for Certificated Personnel*, and change the number and title to read Board Policy 4142/4242, *Employee Compensation*, second reading. 69
- Action \_\_\_\_\_ Motion \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_
10. Delete Board Policy 4242, *Verification of Monthly Personnel Assignments, Time Reports, and Warrant Receipts*, second reading. 72
- Action \_\_\_\_\_ Motion \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_
11. Adopt revised Board Bylaw 9322.1, *Public Participation at Board Meetings*, second reading. 74
- Action \_\_\_\_\_ Motion \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_
12. Revise Board Policy 3281, *Relations with Instructional Materials Vendors*, and change the title to read *Relations with Vendors*, first reading. 77
- Action \_\_\_\_\_ Motion \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_
13. Revise Board Policy 3310, *Purchasing*, first reading. 80
- Action \_\_\_\_\_ Motion \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

**GENERAL FUNCTIONS, Continued**

14. Revise Board Policy 3324, *Expenditures and Purchases*, first reading. 82

Action \_\_\_\_\_ Motion \_\_\_\_\_  
 Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

15. Revise Board Policy 3325, *Receiving Goods*, first reading. 85

Action \_\_\_\_\_ Motion \_\_\_\_\_  
 Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

16. Revise Board Policy 3542.31, *Free and Reduced Priced Meals*, first reading. 87

Action \_\_\_\_\_ Motion \_\_\_\_\_  
 Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

17. Revise Board Bylaw 9121, *President of the Board*, first reading. 90

Action \_\_\_\_\_ Motion \_\_\_\_\_  
 Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

18. Revise Board Bylaw 9123, *Secretary to the Board*, first reading. 92

Action \_\_\_\_\_ Motion \_\_\_\_\_  
 Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

19. Revise Board Bylaw 9323, *Agenda/Meeting Materials*, first reading. 95

Action \_\_\_\_\_ Motion \_\_\_\_\_  
 Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

**CURRICULUM AND INSTRUCTION**

- Approve the program agreement with Code.org 103

Action \_\_\_\_\_ Motion \_\_\_\_\_  
 Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

**BUSINESS AND FINANCIAL**

1. Accept the annual independent audit report for the 2013-2014 fiscal year. 104

Action \_\_\_\_\_ Motion \_\_\_\_\_  
 Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

2. Approve "Positive Certification" of Placentia-Yorba Linda Unified School District's ability to meet its financial obligations. 105

Action \_\_\_\_\_ Motion \_\_\_\_\_  
 Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Second \_\_\_\_\_

**COMMUNICATIONS AND BOARD REPORT**

1. Communications: Documents addressed to Board members which relate to the district or public education and are submitted as official communications to the district.
2. Board Report: Board member discussion relative to conferences, workshops, meetings, school visitations and activities, and adjunct assignments, etc.

Any other topics will be discussed at the agenda item(s).

**ADJOURNMENT**

Time: \_\_\_\_\_

Action \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_

**NEXT SCHEDULED MEETING**

January 13, 2015